

**MINUTES OF HATHEREIGH TOWN COUNCIL MEETING  
HELD TUESDAY 11<sup>TH</sup> MARCH 2025 7pm  
IN THE COMMUNITY CENTRE**

**Present** Cllr. Reddaway in the chair, Cllrs. Walters, Laycock  
Harrison, Laing-Trengove, Burrow, Barrs, Kemp, Lewis  
Dist. Cllrs. Kimber & Wakeham, the Clerk 4 members of  
the public

**Apologies** None

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**PUBLIC SESSION**

- a) Mr. G. Brooks – Town defibrillators expiry options
  - b) Mrs. Meardon – planning app 3635/24/FUL
- .....

**DECLARATION OF ACCEPTANCE OF OFFICE**

352. Mr Will Turner signed his declaration of acceptance of office as councillor duly witnessed by the Clerk. The Chairman welcomed him to the council

**APPROVAL OF MINUTES**

353. The minutes of the meeting held 11th February 2025 having been circulated were signed by the Chair as being a true and correct record. Proposed Cllr. Walters seconded Cllr. Harrison. All agreed

**MATTERS ARISING THEREFROM**

354. Millennium Corner (min.314 refers) DCC Highways had reported that they had carried out repairs to meet with their highways policy. Resolved that Town Council considered more repairs were required. Also noted that the damaged lamp post had not been replaced. Clerk to contact highways

355. Hanging baskets (min.315 refers) following councillors inspection of the siting of the baskets it was resolved that only 17 are required this year. Clerk to inform Mr. M. Cole. Furthermore Cllr. Reddaway to contact Mr. Whiting to obtain quote for making 20 new brackets for next year.

356. Litter bin Island Park (min.316 refers) new catalogue from Glasdons did not have council's choice of bin. Resolved that Clerk contact them to see if it is still available.

**357 Late night closing of toilets (min.317 refers) resolved that Clerk send invoice for £10 to the Town Band for late night opening on February**

**358. Moor View management company (min.318 refers) Cllr. Harrison reported that the management company is now First Port and she would contact them regarding the dog/litter bin on site**

**359. Street caretaker (min. 319 refers) resolved that Clerk contact Mr. Lancaster requesting more dates when he could meet the councillors**

**360. School meeting (min.322 refers) Councillors who attended reported it was generally a good meeting**

- **Disappointed there was only one parent in attendance**
- **Disappointed that the new PCSOs did not attend**
- **Congestion mainly caused by parents**
- **Many of the suggestions had already been made by the town council in 2022 to Mr Scillitoe. Resolved that Clerk contact him and revisit the suggested schemes**
- **Zebra crossing was not an option as sight lines were not good enough**
- **Further meeting had been organised**

**361. Moor View bus shelter (min.2323 refers) Cllr.Reddaway reported that the inside of the shelter had been painted. Cllr. Burrow was liaising with Mr. Cranleigh concerning the making of the seat**

**362. The Square (min.324 refers) WDBC had carried out repairs to the loose stone work**

**363. Speed Watch (min.325 refers) Clerk had registered the councils interest in joining this scheme and was awaiting further instructions/information from the Devon Speed Watch department. Resolved that Clerk respond to Mr. Wilkinson's email regarding speeding traffic asking if he would like to volunteer to join the team**

**364. Island Park bridge (min 337 refers) Cllr. Barr awaiting quotes for materials**

**365. Play Safety inspections (min.338 refers) inspections carried out at Island Park and Community Centre. Resolved that Councillors meet Sunday 16<sup>th</sup> March to discuss inspection findings**

**366. Play park for Island Park (339 refers) resolved that we order a much larger quantity than the original 2 dumpy bags. Resolved that we open an account with S. W. Fixings in the name of Hatherleigh Town Council**

**367 Bus shelter (min.343b refers) councillors to inspect the area during their site visits on 16<sup>th</sup> March**

**368. Jubilee bench (min,343b refers) Cllr. Laing-Trengove reported that this had now been put in situ by Mrs. Sutton**

### **PLANNING MATTERS**

**369. Applications to consider:-**

**a) 3635/24/FUL G. Riddle stables to d/h SS550 0499**

*Council objects on following grounds*

*a) concerns over drainage b) concerns with access lane which often floods*

*c) loss of agricultural land d) the proposed building is not of a suitable design*

**b) 0610/25/TPO A. Pyle 41 Pearse Close – no objections**

**c) 0676/25/HHO Ms Payne 7 Oakfield Road rear extension  
no objections**

**370 Permissions granted:-**

**a) 3069/24 Bracken Property 41a Market St comm-d/h**

**b) 2578/24/CLL A. Cranleigh 35 Market St. separate dwelling**

**371 Refusals advised:**

**a) 3886/24/PDH Sharpe Fishleigh House barn-d/h**

**372 Any other planning matters:-**

**a) land off Red Lane reported unauthorised ground works. No breach found and case has been closed**

**b) 1384/24 land Park Road – committee date of 18<sup>th</sup> March to consider access only**

**c) AMP Clean Energy – email dated 18<sup>th</sup> Feb. concerning installation of battery electricity storage system at Hatchmoor Industrial Estate circulated to all councillors**

**d) WDBC on planning guidance circulated to all councillors on 20<sup>th</sup> February**

## **HATHERLEIGH MARKET**

**373. Cllr. Burrow gave the following updates**

### **a) MARKET OPERATIONS**

- **Levels of trade & traders – longstanding traders are reporting that levels in trade at the Tuesday and Saturday Farmers Markets are steadily increasing. Receiving good level of enquiries from new traders – good signs of healthy developing market**
- **Sunday car boots – being well supported and growing from week to week as weather improves. Number of car booters book inside pitches and then not turn up – will implement upfront payments to book for inside pitches via the website to avoid losing out on revenue and having empty spaces inside**
- **Spring fair & Farmers Market 12<sup>th</sup> April – developing plans for a big spring fair alongside our usual farmers market on 12<sup>th</sup> April**
- **Footfall counter – Cllr Reddaway has loaned the market a football counter which will be helpful for recording data relating to use - supporting data for our grant applications**
- **Car park bay lines – Kingswood contractors have completed painting parking bay white lines for the main car parks and pedestrian crossing lines between dropped kerbs**
- **Electricity contract – have undertaken a market comparison to find the cheapest 2 year fix deal for electricity and are making arrangements to switch away from the expensive standard variable British Gas default tariff over to more cost effective 2 year fix with EON**
- **Marketing proposal – will shortly be reviewing a marketing proposal covering branding, creation of marketing collateral and creation of a new website for the market, social media management, local print advertising, PR and media coverage Plus local signage**

### **b) FINANCE/FUND RAISING**

- **Encouraging income from Feb. trading – 7 events -4 Tuesday markets, 2 car boot sales (only started mid Feb.)**
- **1 Saturday farmers market. Broadly on track with forecast**
- **Expect income from March car boots to be higher – 5 in total**
- **Expect fortnightly Saturday farmers markets to bring in more revenue as there will be 3**
- **Can expect higher income from operations when parking fees are introduced from around May 2025**

- Donations – CBS has received £2,500 in cash donations during March with further pledge drives planned
- Sponsorship from Dunbia – meeting to discuss their possible support for market over next 2 years. Potential sponsorship in exchange for joint local PR & media announcements, parking for up to 10x spaces & 2 sponsored “Dunbia supporting Hatherleigh Market”. Would work closely together to minimise disruption to respective operations
- Sponsorship from other businesses – to reach out to larger employers/businesses in the area, local businesses in the town and team are developing sponsorship packages
- £10,000 payment to Kingswood Homes – further payment of £10,000 was made to LPJ Holdings (Kingswood Homes) on 7<sup>th</sup> March – total repaid to date £44,000 – outstanding balance now stands at £188,351.37 including interest
- £50,000 grant WDBC - been advised that £50,000 grant payment has been approved and will be paid to CBS on 12<sup>th</sup> March

## **FINANCIAL MATTERS**

**374. Clerk presented the following accounts for payment:-**

a) Mrs Rewse	toilets	£ 513.36
b) L & M Cole	grounds maintenance	£1501.74
c) J. Barr	sign brackets	£ 117.58
d) Community centre	hire	£ 16.40
e) Mrs. R. Lock	wages	£ 485.27
f) RGB	masonry paint	£ 35.46
g) Playsafety Ltd.	Play inspections	£ 216.00
h) HMRC	clerks tax	£ 365.08
		<u>£3250.89</u>

**Proposed Cllr. Kemp seconded Cllr. Harrison that the above accounts be paid. Cheques signed by Cllrs. Walters & Lewis**

**375. Moneys received** **none**

**376. Any other financial matters:-**

- a) Cllr. Laing-Trengove requested an invoice be raised in the sum of £618.30 to Devon Wildlife Trust for trees purchased for the community orchard in order to claim the grant
- b) invoice for £10 for late night opening of toilets on 15<sup>th</sup> February to be sent to the Secretary of the Town band

## **DISTRICT COUNCILLORS REPORTS**

**377. Dist. Cllr. Kimber reported**

- a) that SH & WDBC could no longer demonstrate a five year land supply**
- b) he was looking into the problem of trees between Vicks Meadow and the market quarters**

## **TRAFFIC/MAITENANCE ISSUES**

**378. Moor View phone box removal - all council correspondence with BT had related to the red phone box in South Street**

**379. L & M Cole – resolved that bark in the sum of £140 be purchased for the flower beds outside the school**

**380. Trees between Vicks Meadow and market quarters had been forwarded to Dist. Cllr. Kimber**

**381. Road closure 26<sup>th</sup> May Reed Farm to Wingate – to be displayed in noticeboard**

**382. Cllr. Walters – reported**

- a) that overhanging trees in Oakfield Road were the property of Mrs. P. Vick**
- b) Hatherleigh Medical Centre – she would draw up and send a letter regarding the ongoing problems at the centre**

**383. Cllr. Lewis reported that the bricks on the bench outside the school were loose and needed attention, Cllr.Barr would inspect**

**384. Cllr. Laycock requested that working party in the spring be organised to paint the phone box in South Street**

**385. Cllr. Laing-Trengove had met with the Footpath Officer and on inspection considered that Passaford Bridge was not a problem**

**386. Cllr. Burrow:-**

- a) asked if dog bin could be erected in the market quarters. Resolved that Clerk to ascertain from WDBC if they had capacity to empty more bins**
- b) Fly tipping by the Co-op had been reported to WDBC**

**387. Cllr. Laycock – skatepark was now 10 years old and a request had been made to organise a skate jam. Resolved that the organisers of such an event would need their own public liability insurance**

**388. Defibrillator agreement – following the public session comments given by Mr. Brook and correspondence from NHS South Western Ambulance service – councillors resolved to adopt option 2 regarding future defibrillators ie. Renew Hatherleigh Co-op for 2 years at £500 plus vat which takes it in line with Map Marketing at which time both defibrillators will be gifted to the Town Council. Until then both devices will be fully supported by the South Western Ambulance Service**

**389. Cllr. Reddaway:-**

- a) pavement Vicks Meadow/market quarter – resolved that Clerk arrange a site visit with the Building Facilities officer at WDBC**
- b) Visit Hatherleigh website/use of this site. Following a discussion it was resolved that Cllr. Harrison would assist Cllr. Burrow with the site management and that Cllr. Lewis would be able to log in to advertise town events**

#### **VE CELEBRATIONS**

**390, Following a discussion it was resolved:-**

- a) church bells would be rung**
- b) Hatherleigh Silver band - celebration concert in church**
- c) Followed by refreshments in Old Schools**
- d) Cllr. Lewis to prepare posters**

#### **MEETINGS ATTENDED BY COUNCILLORS**

**391 School meeting reported elsewhere in these minutes**

**392. Cllr. Laing-Trengove – Community Centre AGM**

- a) new chair and secretary appointed**
- b) charges to be raised**

#### **CORRESPONDENCE**

**393 Cllr. Reddaway – invitation for Northam Mayors fund raising dinner 28<sup>th</sup> April He would not be attending**

#### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

**394. None**

**DATES OF NEXT MEETINGS**

**395 Date of April meeting Tuesday 8<sup>th</sup> April**

**396. Date of Annual parish meeting Tuesday 6<sup>th</sup> May 6.30pm to be followed at 7pm by the Annual General meeting**

**There being no further business, the chairman thanked those present for their attendance and closed the meeting at 9.25pm**

**Signed.....chairman.....dated**