

**HATHERLEIGH TOWN COUNCIL MINUTES OF MEETING HELD  
TUESDAY JUNE 11<sup>TH</sup> 7pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Reddaway in the chair, Cllrs. Laycock, Lewis, Burrow, Harrison (left the meeting at 8pm) Barrs Dist.Cllr Kimber, tbe Clerk, one member of public

**Apologies** Cllrs.Walters, Kemp, Laing-Trengove, Capon

**Declarations of interest** To be declared during the meeting when required

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**PUBLIC SESSION**

**Mr.I Paterson – 1284/24 Biddicombe Park Road read statement on behalf of Mr.K.Watts**  
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**CO-OPTION OF NEW COUNCILLOR**

48, Jake Barr signed his declaration of acceptance of office witnessed by the Clerk and was handed his declaration of interest form for completion, The Dhair welcomed Cllr.Barrs to the council

**APPROVAL OF MINUTES**

49. The minutes of the following minutes were approved
- a) minutes of Part 2 of 9<sup>th</sup> April 2024 proposed Cllr. Lqycock 2<sup>nd</sup> Cllr. Burrow. All agreed
  - b) Minutes of AGM of 14<sup>th</sup> May 2024 proposed Cllr. Laycock 2<sup>nd</sup> Cllr Harrison. All agreed
  - c) Minutes of Part 2 of 14<sup>th</sup> May 2024 proposed Cllr. Burrow 2<sup>nd</sup> Cllr. Reddaway, All agreed

**MATTERS ARISING THEREFROM**

50. There were no matters arising from Part 2 9<sup>th</sup> April or part 2 14<sup>th</sup> May

**MATTERS ARISING FROM AGM of 14<sup>th</sup> May 2024**

51. Election of representatives (min.4 refers) Cllr. Laycock reported that as she was not a Trustee she could not sit on the Sports field Committee

52. Medical Centre (min.8 refers) all the information regarding the  
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meeting held in Holsworthy by the practice was now on the council website and facebook page. However Cllr.Laycock had received complaints concerning the questionnaire on how difficult it was to complete. It was resolved that we would wait until the consultation period had expired and if returns of the questionnaire were low we would ask for an extension of the consultation time and easier access to the questionnaire eg printed copies at the surgery

**53. Millennium Square (min.9 refers) still awaiting detailed information from DCC**

**54. 2<sup>nd</sup> school entrance (min.10 refers) still rno response from DCC Highways as to when they can visit Hatherleigh to discuss improving parking around the school entrance. Clerk to inform the Headmaster of this position**

**55. 20 is Plenty (min.12 refers) Still waiting details from Devon & Cornwall Constabulary as to available dates for training a speedwatch team.**

**56. P3 Work (min.13 refers) Clerk would now submit completed work forms on the paths by L & M Cole to DCC Footpath officer**

**57. Litter/dog poo bins (min.14 refers) details of specific collection days had been circulated via email to all councillors by email of 4<sup>th</sup> June 2024**

**58, Facebook age (min.19 refers) Cllr.Burrow confirmed this was up and running – for information only – with comments turned off**

**59. Xmas lights (min 33 refers) invoice for £189.60 had been paid by both R.Jones & M.Reddaway following receipt of a second invoice. PSE had credited council bank account and cheque in favour of M.Reddaway to be drawn tonight. They now accept cheques**

**60. Hanging basket brackets (min.35 refers) Cllr.Reddaway had purchased two new brackets and fitted the same. More were needed to be replaced**

**61. The Square (min.36 refers) Clerk awaiting details of repair/work schedule, insurance and rateable values from WDBC. Resolved**

that no decision could be taken as to whether the town council take ownership of the Square until such information is available. Cllr.Lewis expressed the view that the council must take such ownership

## PLANNING MATTERS

### 62. Applications to consider:-

- a) 1384/24 Mr.Flowers      Biddicombe Park Rd Erection of 2 d/hs  
*Council objected on following grounds*  
*a) It falls outside the JLP*  
*b) Concerns over the access*  
*c) Ancient hedgerows should be preserved*

### 63. Permissions granted:

- a) 0828/24/TCA      Manor Hall – tree works  
b) 0379/24/VAR      Kingswood Homes – market var cond.1

64. Refusals advised      none

### 65. Any other planning matters:-

- a) Stapleford - enforcement case closed. No further action

## HATHERLEIGH MARKET

66. See separate addendum sheet

## FINANCIAL MATTERS

### 67. Clerk presented the following account for payment

a) Mrs.Rewse	toilet cleaning	£543.66
b) J.Tagg	street caretaker	£123.50
c) Mrs.R.Lock	wages	£604.31
d) Hatherleigh C.Centre	hire	£ 16.40
e) HMRC	clerks tax	£276.81
f) Hedgerow Print	20 is plenty posters	£183.60
g) M.Reddaway	xmas light reimbursement	£189.60
h) We Raise Digital	website	<u>£179.99</u>

**Total** £2117.87

Proposed Cllr. Barr seconded Cllr.Harrison that the above accounts be paid. Cheques signed by Cllrs.Laycock and Lewis

68. Moneys received      none

**69 Any other financial matters:-**

- a) Clear Insurance confirmed 24/25 renewal
- b) Clerks pay increase awarded May 2024. Resolved that this be backdated to 1st April 2024
- c) NHS/SWA invoice for defibrillator sent again for £2160 despite second cheque being drawn at May meeting. Clerk spoken on telephone – they had received the cheque but it had been “reversed” Told that the bank said there was insufficient funds in the bank. We would have to contact our bank to resolve the position. Resolved that Clerk ask Cllr.Laing-Trengove to contact the bank
- d) Cllr.Burrow – asked about the sum of £10,000 increase in the precept for the Hatherleigh market project – how and when could it be paid. Clerk reported that the precept is received in two instalments from WDBC (April and September) and considered that £5000 be paid from each instalment
- e) audit notice for inspection of accounts handed to Cllr.Burrow to place on council website
- f) Okehampton & District Transport group had requested a grant of £1000.00. To be agenda item next month.

**DISTRICT COUNCILLOR REPORT**

70. Cllr Kimber had nothing further to report on the street lighting in the new market entrance

**TRAFFIC & MAINTENANCE ISSUES**

71 Toilets for Hatherleigh. 1st Festival - Mrs.Rewse had agreed the revised opening times. Resolved that the council would pay any additional costs

72 Road markings on new market estate – following query from a resident Cllr.Burrow would contact Kingswood Homes on the subject

73. Island Park Bridge – badly in need of repair. Following this meeting Councillors would make a site visit. Agenda item next meeting

74. Bus shelter – resolved working party for Sunday 23<sup>rd</sup> or 3th June 10am to paint the two shelters. Clerk to inform all councillors

75. Railings Market Street – resolved that these be painted black. Cllr.Barrs to ascertain cost/type of paint that can be used.

**76 Trees by Cricket field – needed cutting back. Resolved that Clerk contact WDBC to ascertain ownership and who is responsible for the works**

**77 Moor View noticeboard – Perspex needed either cleaning or replaced. Cllr.Reddaway to inspect**

**78. High Street lamppost outside 2 High Street – this was still taped off and had not been repaired or replaced. Clerk to report to DCC Highways**

#### **ASSET REGISTER.**

**79 Resolved that this item be placed on a future agenda**

#### **HATHERLEIGH SQUARE**

**80, Clerk reported still waiting details regarding repairs/maintenance schedule, insurance/rateable value for this area. Resolved that no decision as to the future ownership of the Square could be made until such information comes to hand. Cllr.Lewis expressed her views that it is vital that town council take ownership of the area**

#### **MEETINGS ATTENDED BY COUNCILLORS**

**81. Cllr.Laycock – Moor Management – their £25,000 pledge of grant towards the new market building still stood**

**82. Cllr.Burrow – two working group meetings for the market**

**83 Cllr,Reddaway had attended the Barnstaple mayor making ceremony**

#### **COFRRESPONDENCE**

**84 West Devon Family Hub meeting 17<sup>th</sup> June – if no town councillors were able to attend Dist.Cllr.Kimber would represent the Town Council**

**85. Membership of Rural Village Services group – email circulated 8<sup>th</sup> June – resolved that we would not join this organisation**

#### **ITEMS OF INTEREST/FUTURE AGENDA ITEMS**

**86 Future agenda items –**

**a) Hatherleigh Community /centre costings/new market building**

- b) Island Park Bridge
- c) Okehampton & District Transport Group grant request

**DATE OF NEXT MEETING**

87. Tuesday July 9<sup>th</sup> 7pm

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 8.55pm

Signed.....Chairman.....dated.....