

**HATHERLEIGH TOWN COUNCIL  
MINUTES OF MEETING HELD TUESDAY  
9<sup>TH</sup> JULY 2024**

**Present** Cllr. Reddaway in the chair, Cllrs. Laycock, Kemp, Barrs, Walters, Lewis, Burrow, Dist. Cllrs Kimber , Wakeham (7.30pm) The Clerk  
**Apologies** Cllrs. Laing-Trengove, Harrison, Capon

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**P U B L I C   S E S S I O N**  
**None**  
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**APPROVAL OF MINUTES**

**88. The minutes of the meeting held 11<sup>th</sup> June having been duly circulated were approved. Proposed Cllr. Laycock seconded Cllr. Kemp. All agreed**

**MATTERS ARISING THEREFROM**

**89. Medical Centre (min.52 refers) Cllr. Kemp had circulated notes and gave a brief resume of the meeting that she had attended. She considered that they were listening but no action was being taken. Resolved that the survey now being conducted by the medical centre would be put on the council website and in the Parish Pump**

**90. Millennium Square (min. 53 refers) no further update from DCC but following a visit by councillors it was resolved that Cllr. Walters contact them again as the area was now becoming dangerous.**

**91 2<sup>nd</sup> School entrance (min.54 refers) DCC**  
Highways officer reported that when he had driven past the school there appeared to be no problem. Resolved that we ask him to visit the area again when school times are starting or finishing

**92. 20 is Plenty (min.55 refers) resolved that Clerk** resend the email dated 17<sup>th</sup> June from Devon & Cornwall Constabulary asking If the council had volunteers in place to set up training for a speed watch group

**93. P3 scheme (min56 refers) Clerk reported that** after submission of all relevant paperwork, there was a grant available of £530 and possibility of a further discretionary grant

**94. Council Facebook page (min.58 refers) Clerk to** look into what social media policies other councils use

**95. Hanging baskets (min.60 refers) continuing** problems with brackets and that some baskets were not looked after, it was resolved that we reconsider having hanging baskets next year

**96. The Square (min.61 refers) no further** information received from WDBC. Clerk had circulated to all councillors email received from Mr. S. Forrester concerning the state of the Square. Cllr. Reddaway reported that the area had been weeded by a group of volunteers who reported that

**the plants/shrubs in situ would regrow Chair reported that further working parties would be organised. Resolved that Mr. Forrester be informed.**

**97. NHS/SWA defib (min.69d refers) Clerk reported that the bank had said no cheque had been presented to them and we should instruct the organisation to represent the cheque. Following several phone calls to NHS/SWA they could not confirm which department held this cheque. Cllr Lewis reported that Mr A Painter had enquired about councils non payment. Resolved that clerk contact him on the matter**

**98. Market road markings (min.72 refers) Cllr. Burrow reported that in relation to road markings on the new market site they could only be installed once the road is topped and this can only be done when all building work is finished.**

**99. Bus shelters (min.74 refers) working party had completed the work at the Co-op bus shelter**

**100. Railings Market St (min. 75 refers) resolved that suitable paint be obtained from RGB so that working party can proceed**

**101. Trees by cricket field (min.75 refers) these had now been trimmed back.**

**102. Moor View noticeboard (min.77 refers) Cllr. Reddaway reported that this needed new Perspex**

**103. Family Hub meeting ( min.94 refers) Cllr. Reddaway had attended and reported that this was an essential service for rural areas. Resolve that we ask Cllr J. McInnes to attend a future meeting of the council to discuss this**

## **PLANNING MATTERS**

**104. Applications to consider:-**

- a) 1745/24 Fishleigh House barn to dwelling**  
*council object the footprint of the new build is much larger than that of the barn – there are no measurements included relating to height etc*
- b) 1811/24/TCA 7 Pound Meadow tree work**  
*council had no objections*
- c) 1881/24 Essworthy – ground solar panels**  
*council had no objections*

**105. Permissions granted: none**

**106. Refusals advised: none**

**107. Any other planning matters**

**a) Councils comments on the Biddicombe application had been submitted the day after the June meeting but did not appear on WDBC website for a few days and then under “neighbour” comments and not as a consultee. Clerk was told that once comments received it can take up to three days for officer to view**

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**HATHERLEIGH MARKET**

**108 please see attached addendum**

## **FINANCIAL MATTERS**

**109. Clerk presented the following accounts for payment**

<b>a) Mrs.Rewse</b>	<b>toilets (festival £91.44)</b>	<b>£ 594.80</b>
<b>b) J.Tagg</b>	<b>street caretaker</b>	<b>£ 95.00</b>
<b>c) Mrs. Lock</b>	<b>wages</b>	<b>£ 485.27</b>
<b>d) L &amp; M Cole</b>	<b>grounds main.</b>	<b>£1597.73</b>
<b>e) HM Customs</b>	<b>clerks tax</b>	<b>£ 365.41</b>
<b>f) We Raise Digital</b>	<b>website</b>	<b>£ 60.00</b>
<b>g) Hatherleigh CC</b>	<b>hire</b>	<b><u>£ 49.20</u></b>
<b>Total</b>		<b><u>£3247.41</u></b>

**proposed Cllr. Kemp seconded Cllr. Barrs that the above accounts be paid. Cheques signed by Cllrs. Laycock and Lewis**

**110. Moneys received:**

<b>a) N.Lock &amp; Sons</b>	<b>re Mason</b>	<b>£ 325.00</b>
<b>b) WDBC</b>	<b>carpark refund</b>	<b>£ 338.00</b>

**111. Okehampton & District Community Transport Group- resolved to give grant of £250.00**

**112. Community Centre/new market costings Cllr. Lewis reported that new electricity supplier had been finalised but as Hatherleigh Players were listed**

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**as the tenants – no vat could be reclaimed**

**Cllr. Burrow reported that Kingswood Homes were insisting that the Town Council underwrite the loan which could vary between £45,000 - £228,000. They wanted a decision by the end of July. Councillors were not in a position to consent to this tonight as we would need to ascertain if a town council had it in their legal powers to do this. It was therefore resolved that the Clerk contact DALC for legal advice. Clerk said she would also contact Head of Finance at TDC. Further resolved that a meeting would be held on Tuesday 30<sup>th</sup> July 7pm with a single agenda item Hatherleigh market**

**113. Any other financial matters:-**

- a) Clerk had submitted vat reclaim in sum of £6012.23**
- b) Adoption of phone box – BT had insisted on an actual signature on their 10 page form. Clerk had downloaded the same, duly signed and posted to BT**

## **DISTRICT COUNCILLORS REPORTS**

**114. Cllr. Wakeham reported:-**

- a) a holiday activity programme was in place**
- b) scheme for micro providers for care and support in place. Councillors asked for more details**

**115. Cllr. Kimber:**

- a) Airband being installed throughout the district**
- b) Street lighting in Vicks Meadow – planning permission would be required**

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**TRAFFIC/MAINTENANCE ISSUES**

**116. Cllr. Kemp had emailed about parking issues throughout the town. Cllr. Laycock reported that the council had over past years explored many different avenues to improve the situation working alongside DCC. As much as possible had been done**

**117. Cllr. Reddaway – old Victorian benches in the town needed attention. Resolved that he contact Right Angle to ascertain suitable repair costings**

**118. Cllr. Laycock – drain bottom of South Street had been filled with concrete which had now set. She would report to DCC**

**119. Cllr. Burrow – replacement 20 is plenty sign required in Market Street**

### **ISLAND PARK BRIDGE**

**120. Following a site visit by Councillors It was resolved:-**

- a) a new bridge was required which could be made a feature of the area**
- b) article to be put in Parish Pump asking people to come up with ideas**

### **MEETINGS ATTENDED**

**121. None**

### **CORRESPONDENCE**

**122. DCC Cllr. McInnes report circulated**

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**123. Okehampton Mayors event circulated to Cllr. Reddaway**

**DATE OF NEXT MEETING**

**124. Tuesday 30<sup>th</sup> July Tuesday 10<sup>th</sup> September**

**There being no further business the Chairman thanked those present for their attendance and closed the meeting at 9.10pm**

**Signed..... chair.....dated**

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