

**HATHERLEIGH TOWN COUNCIL  
MINUTES OF MEETING HELD 18TH JANUARY 2022  
7.30pm IN THE COMMUNITY CENTRE**

**Present:** Cllr.Tyson in the chair, Cllrs. Laycock, Laing-Trengove, Walters, Lewis, Holland, Bolland, Entwistle. Dist.Cllrs.Kimber and Kemp.  
The Clerk, 2 members of the public

**Apologies** None

**Dec. of**

**interest** Cllr.Tyson – employee of WDBC

.....  
**PUBLIC SESSION**  
no members of public spoke  
.....

***CO-OPTION OF NEW COUNCILLORS***

253. Helen Orbidans and Mark Reddaway signed their declarations of acceptance of office witnessed by the Clerk. Both would complete their registers of interest before the next meeting. Cllr.Tyson welcomed them to the council.

***COVID 19/EMERGENCY MATTERS***

254. Cllr.Tyson stated that cases remain high with some events being cancelled.

***APPROVAL OF MINUTES***

255. The minutes of the meeting held 7<sup>th</sup> Dec. 2021 having been duly circulated were signed by the Chair as being a true and correct record. Proposed Cllr.Laycock seconded Cllr. Walters. All agreed.

***MATTERS ARISING FROM MINUTES***

256. Business survey/signage (min.227 refers) ongoing matter. Information still needed and final decision yet to be taken on the locations of the new signs.

257. Chapter 8 Training (min.230 refers) Cllr.Tyson reported that Mr.C.Peters had yet to complete his online training. She would contact DCC to resend required passwords.

258. Cheque signatories (min.231 refers) Cllr.Laing-Trengove had submitted on two separate occasions the necessary completed mandate forms. No acknowledgement received. Also spoken on the telephone and resent to

35

another contact who said she would see that the application is processed. New signatories added Cllrs.Lewis, Tyson and Walters. P. Back and I.

Trenaman removed from the form. Clerk confirmed she had received 3 new cheque books.

259. Dog bins (min.232 refers) Clerk awaiting confirmation from WDBC on the matter. Dist.Cllr.Kemp confirmed there was no further capacity to empty additional dog bins at this stage.

260. New grave yard sign (min.233 refers) Cllr.Laing-Trengove confirmed the new sign had been erected.

261. Late night shopping (min.234 refers) Resolved to send Mr.Andrew Orchard a thank you letter for supplying the Town's xmas tree.

262. Xmas Eve celebrations (min.235 refers) reported as follows:

- a very busy evening
- not enough carol sheets. Resolved to have 100 printed next year.
- Mr.I. Crockatt had submitted invoice for £15 for the cider
- Feedback on the xmas lights was that some displays were only partially lit. Otherwise an excellent display
- Cllr.Laing-Trengove – shop collection boxes handed over sum of £168.83 with further amount of £13.26 to come.

263. Hatherleigh market WDBC Community Recovery grant (min.240b refers) extra response as requested had been submitted. Decision expected by end of January.

264. Torrington Mayor's Burns night supper (min.249 refers) this had been cancelled due to covid restrictions at the venue.

### **PLANNING MATTERS**

265. Applications to consider:-

a) 1646/21/FUL Mr. Brown Martin

3 bay hay barn Red Lane

*Cllrs.Orbidans and Laing-Trengove*

*declared an interest*

*Council split on this application – 3 were in support – 4 against – reasons being the lane is unsuitable for any increase in traffic particularly at the pinch point at the junction with the equally narrow Park Road*

36

b) 4416/21/VAR Kingswood Homes

Hath.Market – amendment to apartment building and parking area

*Council supported the application*

c) 4122/21/FUL Madewell

Modular changing place/toilet facility

*Council supported the application*

266. Permissions granted: None
267. Refusals advised:  
0973/21/FUL Ms.Bonass Passaford Lane. Erection of cabin/greenhouse
268. Any other planning matters none

269. Hatherleigh Market

a) Clerk read letter from Mr.M.Taylor regarding details of the new market. Dist.Cllr.Kimber agreed to contact Mr.Taylor either by telephone or a visit to discuss the market building and his other concerns. Cllr.Tyson to put copy of plans of the proposed new building on the website, noticeboard, Parish Pump for public information for residents without internet access.

270. Cllr.Tyson reported that the marquee had been taken down – being the decision of the Market Manager and that the auction and market continued to be held in the Community Centre. Reports received this was working well.

**FINANCIAL MATTERS**

271. Clerk presented the following accounts for payment:-

a) Mrs.J. Rewse	toilets 8.12.21 – 18.1.22	£ 570.24
b) Mrs.R.Lock	wages	£ 366.43
c) Ms.Tyson	mayors buffet	£ 118.20
d) Hatherleigh C.C.	Hire	£ 32.80
e) Mrs.Laing-Trengove	cemetery signs	£ 27.00
f) L & M Cole	grounds maintenance	£1283.75
g) I. Crockatt	cider for xmas eve	£ 15.00
h) HM Customs	Clerks tax	£ 274.80
i) Mr.C.Peters	street caretaker	<u>£ 182.65</u>
Total		£2870.87

Proposed Cllr, Walter seconded Cllr.Entwistle that the above accounts be paid. Cllrs.Laing-Trengove and Laycock signed the cheques.

37

272. Moneys received:-

a) N.Lock & Son	burial fee	£ 650.00
b) Xmas money	shop collection boxes	£ 168.83

273. Any other financial matters:-

- a) L & M Cole Landscapes contract for 2022. There would be an increase in prices of 3.5% total of £4190.97 (2021 total price £4049.25) increase of £179.71 per annum. Resolved to agree new contract prices
- b) Computer for Town Council – Clerk had used her own laptop for Council work over many years. She now requests that the Council purchase a new

laptop solely to be used for council work. Resolved that new computer be purchased – limit of £1,000.

### **PRECEPT CONSIDERATIONS**

274. Clerk provided upto date financial data for consideration. Resolved that precept remain at £25,000 (twenty five thousand pounds) All agreed.

### **TRAFFIC/MAINTENANCE ISSUES**

275. RoSPA – Clerk had booked play inspection for Island Park and Community Centre in March at cost of £157.00.

276. Cllr. Tyson reported:-

- a) War Horse sign had been re-erected by Cllr.Entwistle
- b) Any on-street parking issues should be reported direct to DCC and the Police with accompanying photographs
- c) Reminder to Councillors to report blocked drains (with photos) on line to DCC
- d) Mr.C.Peters had still not started work at Millennium Corner – reported that he was awaiting for better weather
- e) Nothing heard from Royal British Legion regarding the new bench outside the school. Cllr.Tyson to check with Mr. Wilkinson.

277. Cllr.Laing-Trengove – would like someone else to take over the administration of the new graveyard – to include drawing up new documentation. Clerk would contact DALC to see if any documentation available.

### **DISTRICT COUNCILLORS REPORTS**

278. Cllr.Kimber reported on parking problems at Moor View with supporting photos. Resolved he should contact WDBC to see if a grass verge could be transformed into a parking area. Cllr.Tyson would contact DCC regarding possible residents parking permits scheme.

38

279. Cllr.Kemp :-

- a) reported on Climate control measures being looked into - electric cars, wind and solar energy, house insulations.
- b) during the pandemic car parking fees income reduced by £150,000 (£40,000 grant received from Central Government).

### **REGISTERS OF INTERESTS/CODE OF CONDUCT**

280. All councillors to complete/renew their registers of interest by the next meeting. With regard to the new LGA Code of Conduct decision will be made next meeting as to whether to adopt this new code or continue with the WDBC Code of Conduct adopted on 11<sup>th</sup> Nov.2014 – copy of which is on the Council's website.

**PLAY PARK SURVEY**

281. Clerk handed to Cllr.Lewis 3 new brochures for play equipment.

282. Cllr. Lewis reported that herself and Mr. Adam Hall. would lead on this Island Park refurbishment project.

283. Cllr.Laing-Trengove considered that the Town Council should be involved in what equipment is purchased. To this end it was resolved that a council meeting be held with single agenda item "Refurbishment of Island Park".

284. It was resolved that the Town Council set aside the sum of £10,000 for new equipment as a contribution to the project.

**QUEENS PLATINUM JUBILEE**

285. Cllr.Lewis reported that the Carnival Committee were organising events. Consideration was being given as to what souvenir would be purchased by the Town Council for the children.

**MEETINGS ATTENDED BY COUNCILLORS**

286. None

**CORRESPONDENCE**

287. Xmas cards received from Okehampton and Torrington Town councils.

288. Monthly electoral register received from WDBC. Clerk to enquire from WDBC on this monthly update.

**ITEMS BROUGHT FORWARD FOR INTEREST/FUTURE AGENDA ITEMS**

289. Cllr.Tyson thanked Cllr.Lewis for donating a copy of her book to the Town Council and congratulated her on an excellent piece of work

290. Next agenda items

- Time Capsule
- Play Park

291. Date of next meeting Tuesday 8<sup>th</sup> February 2022 7pm

There being no other business the Chairman thanked those present for their attendance and closed the meeting at 9.35pm

Signed.....Chairman.....dated